



**NEW RETAIL TENANT INFORMATION**

It is a pleasure to welcome you to our North Kansas City Community. We hope this will be the beginning of a mutually beneficial business relationship. The following information may aid you in expediting miscellaneous services.

**Occupational License:** City of North Kansas City (816) 274-6004  
Department of Public Works  
2010 Howell  
North Kansas City, MO 64116

**Missouri Certificate of No Tax:** (If you charge a sales tax for goods purchased from your location.)  
City of North Kansas City (816) 274-6000

**Clay County Business Registration:** County of Clay (816) 407-3600

**UTILITIES ARE YOUR RESPONSIBILITY\*** K. C. Power & Light Co. (816) 471-5275  
Missouri Gas Energy (816) 756-5252  
NKC Water Department (816) 274-6000  
AT&T Business Telephone (other services available) 1 (800) 499-7928  
Fiber Optics (available): liNKCity (816) 412-7990

*\*It is your responsibility to have the electricity and gas switched over into your name. If service has not been switched after five days from the commencement of your lease, we will call the electric and gas companies and have these utilities switched for you. To avoid any disruption of service, please take time out now to call the utility companies and arrange for your service.*

**Other:** NKC Police Department (816) 274-6013  
NKC Fire Department (816) 274-6025  
**EMERGENCY** -- Police/Fire/Ambulance 911

**Signage:** Sign Craft, Inc., phone (816) 421-6900, is able to furnish exterior signage for lower level retail space, at Tenant's cost. Other sign companies are also available. Please furnish sign requests and contractor's insurance to Landlord for approval.

**Insurance:** Please furnish Northtown Devco with a Certificate of Commercial General Liability Insurance, listing Northtown Devco, a Missouri General Partnership, and N.T. Realty, Inc., a Missouri Corporation, as "Additional Insured," per the Lease Agreement.

**Rental Payment:** Your monthly rent should be made payable to Northtown Devco, and mailed to P. O. Box 414168, Kansas City, MO 64141-4168.

Emergency personnel are available 24 hours a day. During working hours, 8:00 a.m. to 5 p.m., please call LeeAnn Johnson, Property Manager, direct at (816) 221-2300. After hours and on weekends our automated answering service, also (816) 221-2300, pages on-call personnel.